**World Book Student and World Book Advanced Guided Notes**

**Use this Guide for the following lessons in the World Book Student and World Book Advanced training class**

* **Getting to Know World Book Student and World Book Advanced**

**World Book Student Video Tutorials**

*Complete each sentence using the video tutorial Article Contents.*

Student articles are organized using three tabs located at the top of the article, which includes standards, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and related. All the media, pictures, video, audio, and maps are aligned in a column to the \_\_\_\_\_\_\_\_\_\_\_\_\_ of the main article text. The article contents act like a table of contents, because it tells you the main \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of an article. You can double-click on any word to bring up its \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from the World Book dictionary. Clicking the orange ear button, will enable the \_\_\_\_\_\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ function. The standards tab will take you to the state standards to which the ­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is aligned. The media tab contains all the images, videos, and maps from the article, plus additional \_\_\_\_\_\_\_\_\_\_\_\_\_ from elsewhere on the site. The related tab contains links to related articles, \_\_\_\_\_\_\_\_\_\_\_\_\_\_, and magazine articles about the topic. Access tools from the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ icon. This tab allows you to share the article using email or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Classroom. You can also translate the \_\_\_\_\_\_\_\_\_\_\_\_\_ to over 100 different languages.

*Complete each sentence using the video tutorial Features on the Homepage.*

Students can search using the main search box. Clicking \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ search will allow you to add additional search parameters*.* The search box sits atop the features background. Students can use the \_\_\_\_\_\_\_\_\_\_\_\_ to scroll through the images. Each image background is associated with an \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Biography Center contains thousands of biographies organized by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. In the header of the homepage, adults will find World Book’s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tools, where teachers will find webquests, graphic organizers, and other teaching tools. The main menu at the top right corner of each page provides quick access to all the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the site.

**World Book Advanced Video Tutorial**

*Complete each sentence using the video tutorial Article Contents.*

Article contents are located within a drop-down \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on World Book Advanced. Open the article contents to find the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ measure, sections, and subsections of the article. Click on the title of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to go directly to that location in the article. Located in the top right corner is the \_\_\_\_\_\_\_\_\_\_\_\_ menu. This menu includes options to view the article by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or as a single page. In the tools menu you have the option to save the article or share the article using email or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Classroom. You can \_\_\_\_\_\_\_\_\_\_\_\_\_\_ the text into over 100 languages. You can double-click a word to \_\_\_\_\_\_\_\_\_\_\_ it using the World Book dictionary. The standards tab shows how the article aligns to the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ using your location. The images, videos, and audio tab gathers the media from the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in one place. On the related information tab you will find primary sources, related encyclopedia articles, back in time articles, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ articles, and comprehension \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. All the media is aligned to the \_\_\_\_\_\_\_\_\_\_\_ side of the page. Click on the ear icon to \_\_\_\_\_\_\_\_\_\_\_ to the article read aloud.