

Medianet Release 7.5 1/02

1.1.2 Processing delayed orders

For sites that have licensed Global Order Update and have either a single shipping office or the primary office has access to shipments from all offices, there is now a much simpler, faster way to *daTe* change or *X-cancel* delayed orders. Just access *Update-Order* (or *Update-O*rd*er if you only cancel) and to **1) Order?** enter *K ODELAY.KEY*. *Update-Order* will automatically load each delayed order for you to *daTe* change or *X-cancel*. They are loaded sorted by the return date so that the orders with the least chance to be delivered within their current loan period are displayed first.

1.2 Book

1.2.1 Title Entry

When booking in **Print#?** mode, you may now book multiple prints of the same title.

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This will support a Book library's over-the-counter service to clients who require multiple copies of the same book.

This will also be very useful to Campus service staff who need to checkout multiple units of the same equipment (e.g. 2 monitors).

The duplicate booking check now considers a booking as a possible duplicate if either the first or last show date is within your site's *minimum # days between consecutive bookings for the same title and client*. Previously, only bookings' first showdates were compared. This is used to stop patrons from entering back to back reservations.

1.3 Update

1.3.1 Client Maintain Client Information

Now consistently updates the delivery methods of all orders for a teacher whose school has had its standard delivery method changed since the last time that teacher was updated.

Hint: You must still access each teacher individually, but starting out with a file of client codes and using *K* (key file) feature at **01)Client#?** question makes this easy (Global Update License required). You may now designate client codes as *staff* using new client field *CSTAFFLGN*. For staff clients, enter their VMS login username at *Update-Client* prompt **49)Staff login username?**. This is helpful for sites that wish to implement staff-only settings for Web features controlled via *CWEBGROUP* (table #216) or enable staff using this client code to access such privileged **Medianet** features over the web, as booking for your site's clients and changing clients' passwords.

1.4.2 RRP* Print/Equipment Report

Now includes **Call#-Note** (FNOTE) field in the *General* format for runs that did not already include it (this field was already included when the report is run using a paragraph break by title).

– When run via *Report-Usual-Print*, this report is now automatically sorted by **Call#-Note** for sites that use FNOTE field to store print codes.

Summary mode has new Old/New aged print (O) format.

– user specifies # years to consider New

– items counted by summation variable and report includes counts for **Total, Old, New** and **% New**.

· On-line doc: *RRP*

1.4.3 Usual Generate Usual Suite of Reports

Report #90 to generate a .KEY file is now available in the *Usual* report menus. This report is a helpful tool to prepare for any kind of mass/large scale updating. The typical approach is to generate the .KEY file, then use the appropriate *Update* module in *K* mode, to perform the updates.

Each *Usual* report generated will now have a new **INFO** page at the end of the report which shows basic report generation details such as the source, page breaks, subsorts, summation variables, selects, etc.

Medianet Release Notes

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1.1 General

1.1.1 Electronic Distribution of Confirmations/Late Notices

The subject line of e-mailed confirmations/late notices now includes the name of the office sending the e-mail to provide improved description for clients. The name printed is either the office's department name (0DEPT) if set, or the organization name (0ORG). For example:

Confirmation from Audio-Visual Services

1.1.2 Policy Table of Booking rules for Client Groups

Medianet now supports a *client policy group* feature whereby the normal defaults for booking rules (e.g. showlength, delivery modes) can be overridden not only by format or title but also by client via the new policy group setting. This will be helpful for sites using a different set of booking/delivery rules for some formats and those rules are common among a group of clients. A sample implementation would be for a site that uses one truck route system for their material and a different truck route system for science kits which varies by school; the delivery modes for schools booking science kits can be automatically set to the correct science kit truck route.

Module and table enhancements support this feature:

– New *Update-Client* field #)**Client policy group?** (CPOLICYGRP) and associated table #421 are used to identify the various policy groups.

- New MCBKBILL table #422 maps which booking/billing algorithms apply to various formats, titles and client groups.
- FCHARGE table #54, new control S/8-10 to identify which medium to use for the title for the policy group calculation.

1.1.3 Workshop Registration Support

Medianet now supports client registration for workshops by accepting bookings on titles specially designated as *workshop* format and producing a *MS Word* merge file (which is suitable for producing name badges for participants) of clients that have a booking for the title.

If you would like to use this approach for registering clients for workshops, please review *Workshop Registration Support* in *Medianet Reference Manual*.

1.3.2 Client Maintain Client Information

The next available school record number may now be automatically created by entering *L# at 01)Client#?*. It works just like the *S#* in *Update-Title* which automatically creates the next series code. The default next school #offered starts at 1.

If you want the auto-allocated next school #'s to start with a number higher than 1, contact Customer Support to set LN1. Typically this is only required if your site does not wish to automatically allocate (or re-use) codes below a certain value, even if those #'s are currently unused (e.g. if your school #'s start at 100 and you don't want school numbers 1 thru 99 offered for creation).

1.4 Update-Table Update Authority Table

1.4.1 CWEBGROUP ClientWeb Group Access (Table 216)

This new table maintains client audience type web access feature control settings.

- Subscript 0 is the default for all audience types and unregistered users and corresponds to your site's previously established web feature controls.
- You may create additional subscripts to define access for different audience types and implement them by specifying the new subscript in the audience type's entry in table (CAUDTYPC/E13-14).

1.6.2 Usual Client Reports

In summary mode you can now specify a 9-list *Room* field (e.g. 9TYPE - *Room type*) as either the primary, or secondary page break and/or as either a primary or optional sum variable.

- *MS Word Mail Merge file (MSW001_89.TXT)*. This creates a *MS Word* compatible mail merge file.

- Optional Workshop select allows you to select clients registered (i.e. booked) for a specified workshop title.

1.6.3 *Webhit* Web catalog and mediagraphy hits report

New report module *Report-Generate-Webhit* produces WEBHIT.RPT which reports web usage statistics (# hits) for **Catalog** and **Mediagraphy** for the current or a previous month.

Webhit may be automatically generated as part of the monthly report suite for web-licensed K-12 sites.

1.7 Procedure

1.7.1 *DBStup* DB Setup to install holiday/tables

You may now validate/install changes to your holiday specification file (HOLIDY.SPC) immediately, instead of waiting for *EndDay* processing, by invoking *Procedure-DBStup* which is now in the database menu.

- User running *DBStup* need not exit/re-enter **Medianet** to use the revised dates.

2.1.2 Brief Title Display

The following fields may now be optionally included in the brief title display:

- Program type (FPROG)
- Title length and unit of measure (FMIN/FMEDMARC)

Patrons may now pick or link to info when viewing search results using the Brief display. The buttons are slightly smaller (Pick and I) than those included on the Full display displays. This means patrons do not need to view the Full display to book an item.

2.1 General 9

2.1.3 Web Features Control

Control of access to the following web features, which previously were set for all clients at your site, may now be controlled by client audience group (i.e. individual features may be turned on or off for all clients of a given audience group). A sample application of this flexibility would be to prevent student clients that use a shared username/password from changing the password.

– Order form features:

- * Display/format of endshow column
- * Display of textbox for additional info
- * Display of the availability calendar icon for refused bookings with alternate available dates
- * Format of showdate column
- * Display of Quantity column
- * Use of an extra form with additional info, when submitting an order for e-mail users
- * Display of start/end time questions
- * Display of delivery mode question
- * Display of building/room question for e-mail users

– Medianet Options menu features:

- * Access to cancel order page
- * Access to extend order page
- * Access to general order update page
- * Access to change password page
- * Access to Rebook page

Your current settings for these features remain in effect for all your clients and unregistered users until you set up different controls for specific audience types with newssubscripts in the Client Web Group Access Table 216.