

# **Student Alt-ID Barcodes**

### Purpose:

Create barcodes for students using Alt-ID (District's Student ID number) When students use ID cards for security or lunchroom purposes – only need ONE

### Location:

INFOhio tab > LBL: User Labels

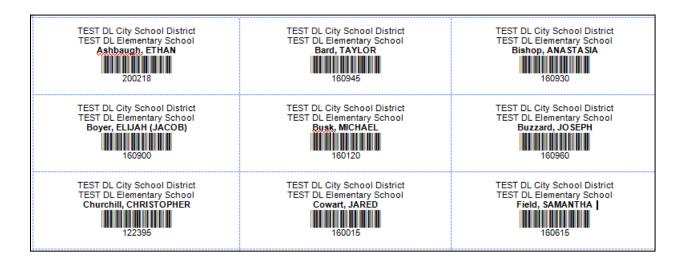
#### Setup options:

- a. Basic tab rename report
- b. User Selection tab
  - Library
  - Grade(s) or student user profile for your building
- c. Sorting tab
  - As desired

#### d. Label Options

- Verify Patron Barcode Labels is selected
- Uncheck "Show User ID barcode" and ".... Value".
- Check "Show User Alt-ID barcode" and ".... Value".
- Other options as desired

#### Result:





## Tip:

To use these barcodes in Checkout wizard, be sure to set the properties for USER SEARCH helper to "Keyword/ALT-ID" default. (Save when prompted to save property to your PC).

WF Check Out Items : Set Properties						
		Display property page: 🔘 Wizard Startup				
Behavio	r Defaults H	elpers				
Allow	Allow Configure Properties					
$\checkmark$	User Sea	rch				
$\checkmark$	Display (	WF Check Out Items : User Search:Set Properties				
$\checkmark$	User Lost	Defaulte and				
$\checkmark$	Register Ne	Defaults Helpers				
V	Pay Bi	Identify user default				
V	Add Brief	Type: 🛛 🖲 Keyword 🔿 Browse				
V	Item Se	Search index: Alt ID				
	Confirm Ac	Library: ALL_LIBS •				
	Change It	Sort by: User Name 💌				

Checkout screen appears – scan Alt-ID barcode:

Check Out Items : User Search						
ê. –						
Search for:			Search			
Index:	Alt ID	▼ AND OR	Type:			
Library:	ALL_LIBS	•	Keyword			
	c		Browse			
-List of use	rs					