ISearch Mobile is the ISearch we all know and love, but with a streamlined look and feel. ISearch Mobile does everything ISearch does, including placing holds. The simple, uncluttered interface of ISearch Mobile allows students of any age to search for the content they need without distraction.

Finding ISearch Mobile

There are three main ways to access ISearch Mobile:

1. Users accessing ISearch from a mobile device will be taken straight to the ISearch Mobile page upon entering ISearch.
2. Using a desktop machine, click the accessibility icon at the top of the ISearch page to change the view.
3. Access a school's ISearch Mobile page directly by linking or embedding a unique ISearch Mobile URL.
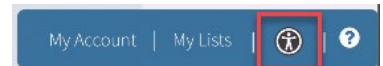
To determine a school or district ISearch Mobile link, locate the library's unique ISearch URL and add **?ic=true** to the end of the URL. For example: https://isearch9.infohio.org/client/acce_aust_afes/**?ic=true**

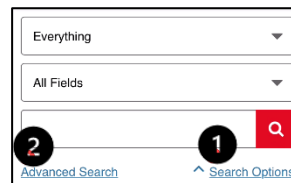**Searching with ISearch Mobile**

From the ISearch Mobile landing page,

1. Enter a search term in the search bar and hit enter or click the magnifying glass icon to perform a search.
2. Results will generate in a list.
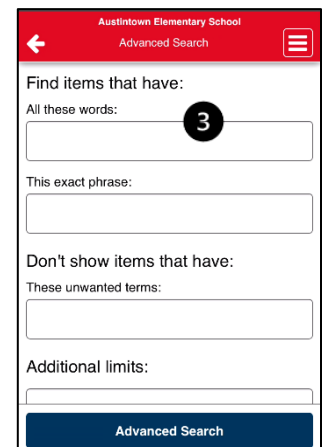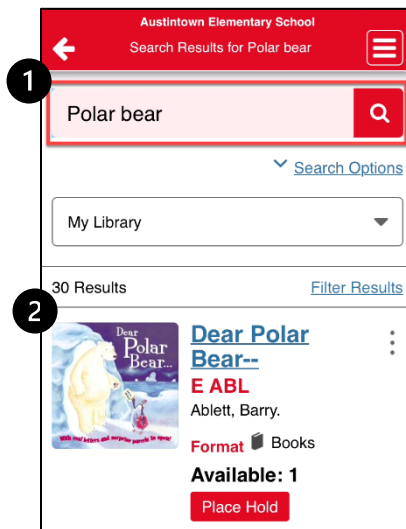
Advanced Search

1. Click or tap Search Options.
2. Click or tap Advanced Search.
3. Enter words or phrases as needed.
   a. Add additional limits (title, author, subject, format, language, and/or library).

INF**O**hio
OHIO'S PreK-12 DIGITAL LIBRARY

Searching the Research Resource Tabs

ISearch Mobile is designed to minimize the tabs users would normally see when using ISearch. This makes for a more streamlined appearance while still maintaining all of the features that make ISearch such a powerful research machine.

Content from other tabs such as Encyclopedias, Basic Sources, and Steam are still available, but they have been contained in the drop-down that defaults to My Library. When a user performs a search, the results default to the My Library tab. Results will only come from the My Library collection unless another collection is selected from the drop-down.
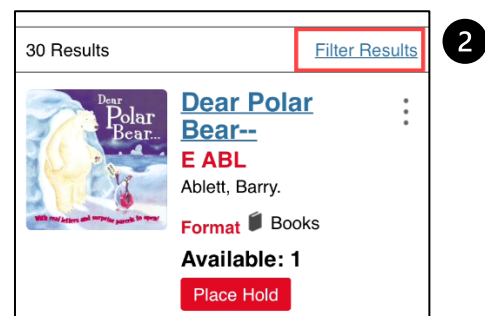
To access the Research Tabs:

1. Click or tap the My Library drop-down.
2. Choose from Encyclopedias, Basic or Advanced Sources, STEAM, or Open Access. Click or tap to be taken to those resources.
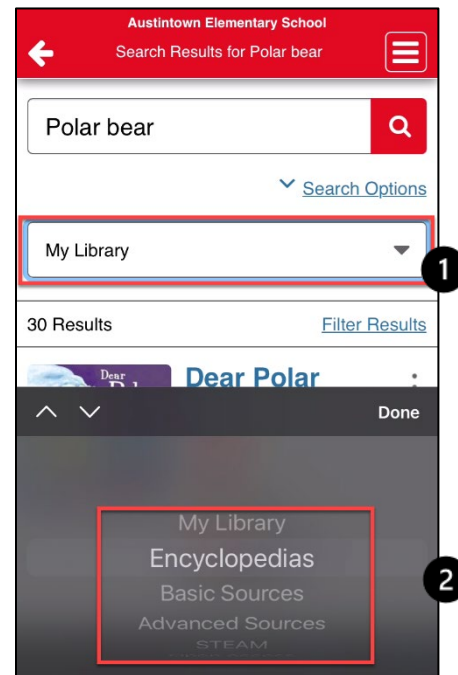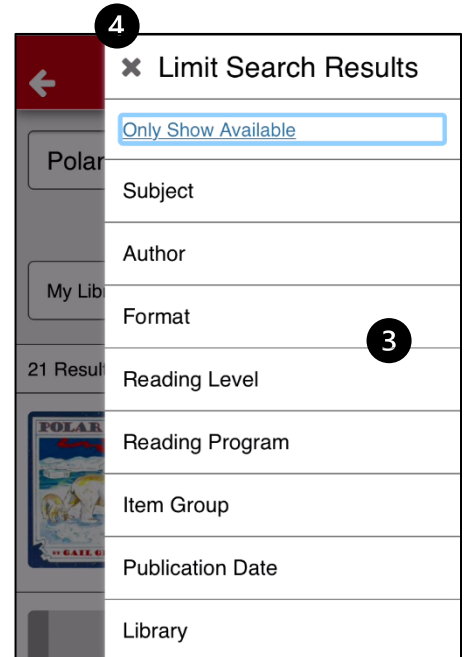
Filtering Results

Using the My Library Tab
1. Enter a search term and click or tap the magnifying glass icon.

2. Click or tap the Filter Results link.

The Management Council
Ohio Education Computer Network

3. Choose from the available filters by clicking each desired filter and including or excluding your selections. Results will update as filters are selected.

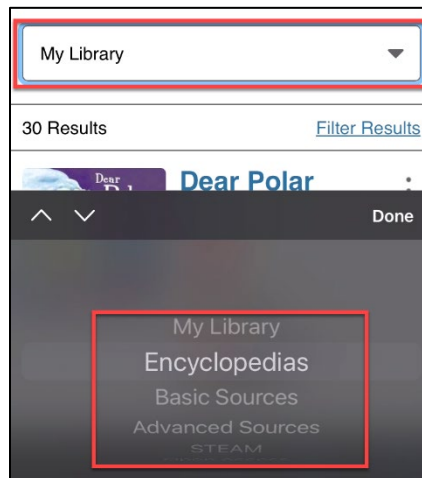4. Click or tap the X to dismiss the filter menu.

4

✕ Limit Search Results

Only Show Available

Subject

Author

Format

3

Reading Level

Reading Program

Item Group

Publication Date

Library

Using Other Resource Tabs

Limiters for the resource tabs can be found once the search target has been changed. Choose from Encyclopedias, Basic Sources, Advanced Sources, STEAM, and Open Access. Each selection comes with its own set of filters.

My Library ⌄

30 Results   Filter Results

Dear Polar

⌃ ⌄   Done

1

My Library
Encyclopedias
Basic Sources
Advanced Sources
STEAM

1. Select a resource tab.

2. Click or tap Filter Results.

2

30 Results   Filter Results

Dear Polar Bear--
E ABL
Ablett, Barry.

ISearch – ISearch Mobile
Last Updated January 2021

The Management Council
Ohio Education Computer Network

3. Filter by Full Text is always applied unless that filter is removed.

NOTE: Filters do not apply across tabs, so for each new tab selected filters will need to be re-selected.
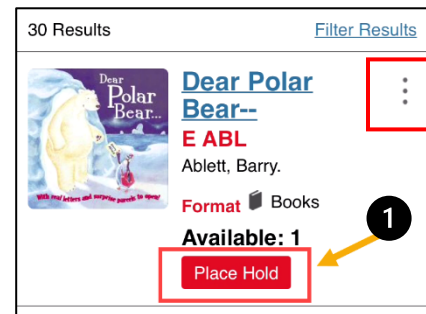
4. To remove the filter(s), click Clear All or remove individual filters by clicking or tapping their corresponding X.
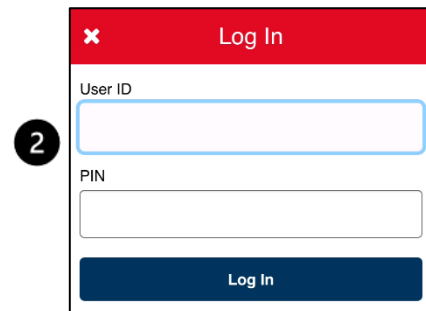
5. Click or tap the X to dismiss the filter menu.
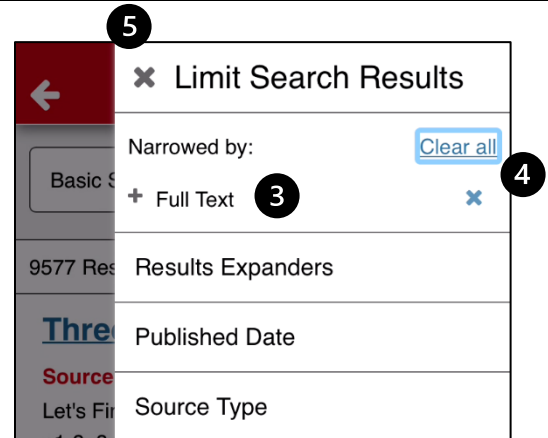
Placing Holds

To place a hold:

1. Click or tap the Place Hold button or click the vertical ellipses icon and choose Place Hold.
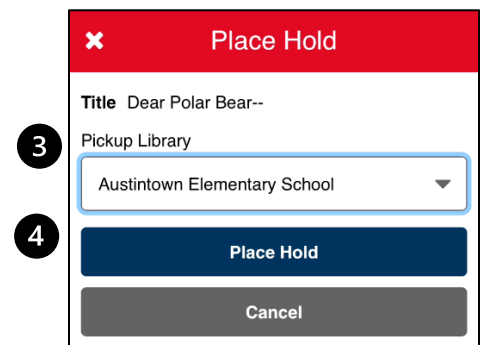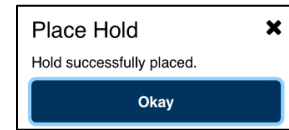
2. Log in with a User ID or Alt ID and PIN.

3. Choose a Pickup Library if multiple pickup locations are available.

4. Click or tap Place Hold to place the hold.

ISearch – ISearch Mobile
Last Updated January 2021

The Management Council
Ohio Education Computer Network
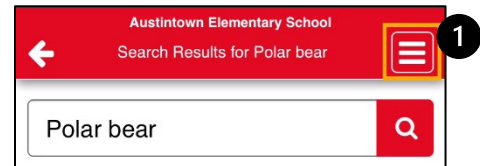
Place Hold ✖
Hold successfully placed.
Okay

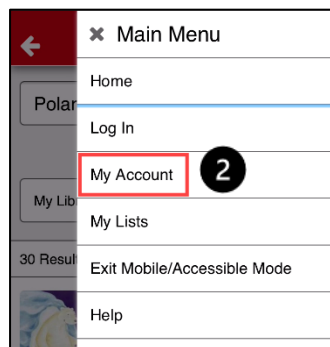5. If the hold was successfully placed, a confirmation message will appear.

Users can access their My Account feature to view any holds they may have placed and if permissions allow, Cancel or Suspend a hold.
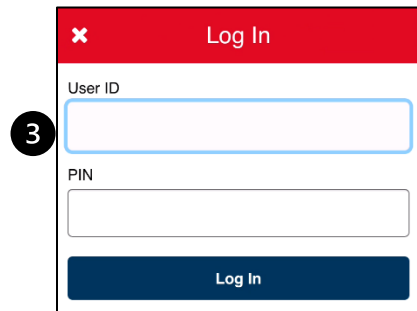
Accessing My Account

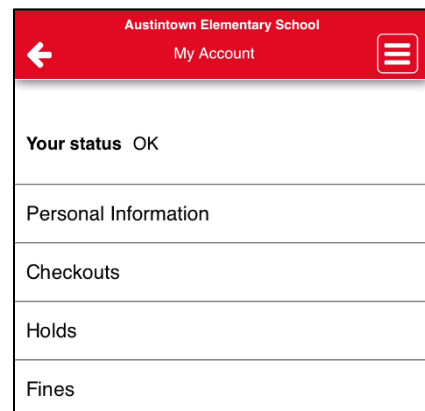1. To log in to My Account, click or tap the hamburger menu to access the Main Menu.

Austintown Elementary School
Search Results for Polar bear ☰ ①

Polar bear 🔍

2. Click or tap My Account.

✖ Main Menu
Home
Log In
My Account ②
My Lists
Exit Mobile/Accessible Mode
Help

3. Enter the User ID or Alt ID and PIN of the user to access the My Account features.
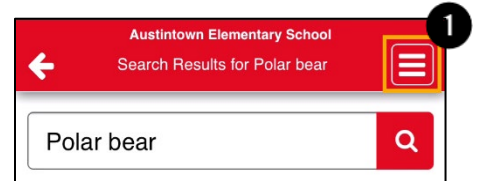
Log In ✖
User ID
③
PIN
Log In

4. Choose from details such as Personal Information, Checkouts, Holds, and Fines. Depending on your settings, some of these features may be limited in their scope.

Austintown Elementary School
My Account ☰

Your status OK
Personal Information
Checkouts
Holds
Fines

The
**Management
Council**
Ohio Education Computer Network

Using My Lists

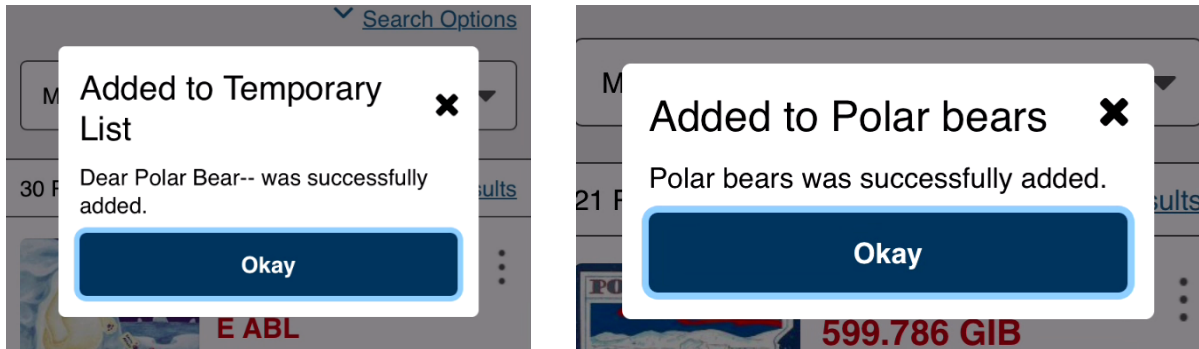1. To access My Lists, click or tap the hamburger menu to access the Main Menu.

2. Click or tap My Lists. You can choose to view items added to a temporary list, save a temporary list by logging in, or view saved lists. To view a saved list, you must log in.

3. To add an item to a list, whether a temporary or saved list, search for an item or title and click the vertical ellipsis icon to the right of the item information and choose Add to My Lists.
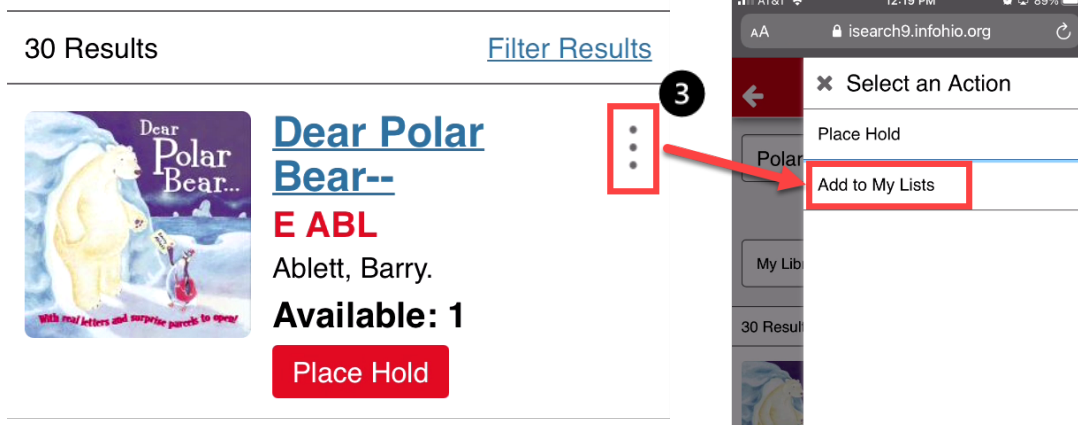
4. If a list was previously created and saved, users can choose from adding an item to a list they have saved or create a new temporary list. Temporary lists can be saved.

ISearch – ISearch Mobile
Last Updated January 2021
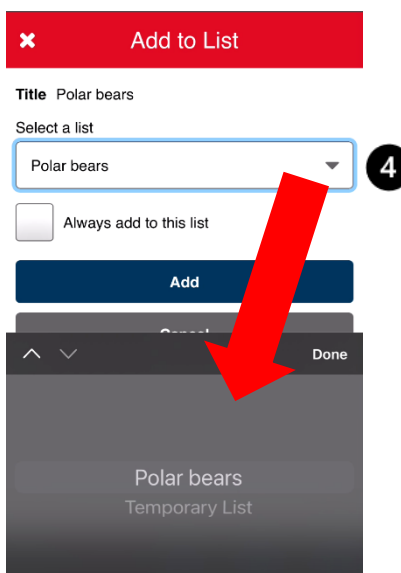
5. A notification will display that the item has been successfully added to the Temporary List or to a saved list.

6. To view a list or save a temporary list, click or tap the hamburger menu and choose My Lists.
7. Within a list, you can move items to other saved lists, copy the item information, delete the item from the list, or place a hold on the item. To find these features click the corresponding vertical ellipsis and select an action.
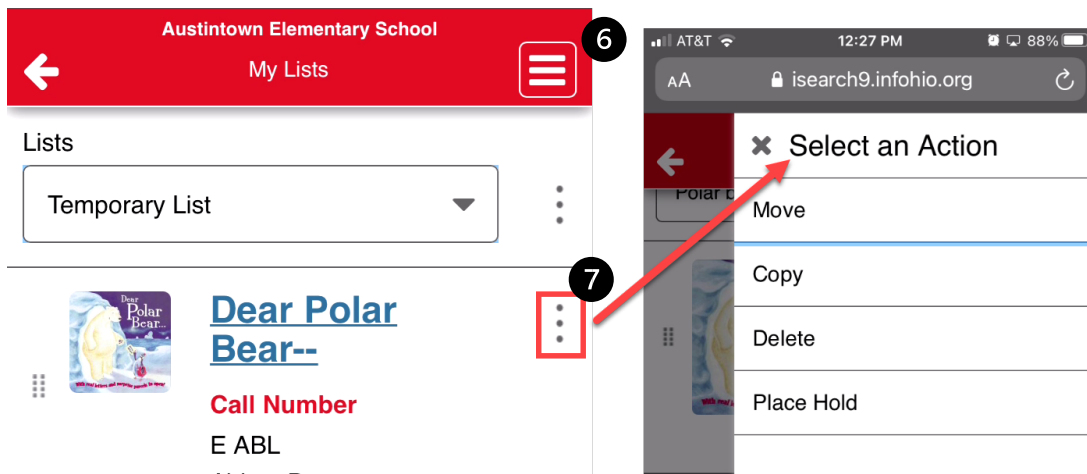
Exiting Mobile Mode on a Desktop Machine

To exit Mobile mode on a desktop machine,

1. Click or tap the hamburger menu icon to open the Main Menu.
2. Click Disable Accessibility Mode. The page will revert to the desktop version of ISearch.
   NOTE: Clicking Disable Accessibility Mode on a device will not return the display to the desktop version of ISearch.

The Management Council
Ohio Education Computer Network