ISearch – "Picks" for Book River – Subject-specific display

SEE: https://www.infohio.org/campus/learning-pathways/course/isearch for details about ISearch

This report will let you generate a list of items in your library for many purposes (as desired). These "picks" will appear in your local library ISearch link as a "Book River".

*You may run this report whenever you want to update the list – the list should be updated overnight.*

*You can generate a **new report** each time, or set up a **template for a specific need** (such as CIVIL WAR items, or DR. SEUSS items). Or you can **set a date range** to select your NEW ITEMS for display in the Book River.*

*NOTE: Each library can have their OWN Book River selection in ISearch, selecting the items to be displayed as desired. EACH TIME YOU RUN A NEW REPORT, THE **OLDER ITEMS ON THE BOOK RIVER ARE REMOVED**, THE **NEW ITEMS ON THE BOOK RIVER ARE SET UP**.*

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This report setup will set the book river to a "SUBJECT-SPECIFIC' pick of items *(example is for Civil War subjects).*

Procedure (set report for **SUBJECT-specific items** to the library):

1. ****Notify** your ITC to turn on ISearch Book River. *ITC staff will need one day prior notification to set necessary policies/reports. (**This needs to be done only ONCE – the first time you set up a Book River.)*

2. **Select** from Schedule New Reports / **Info Desk** tab the "Add Items to Item List" (additemlist) report.
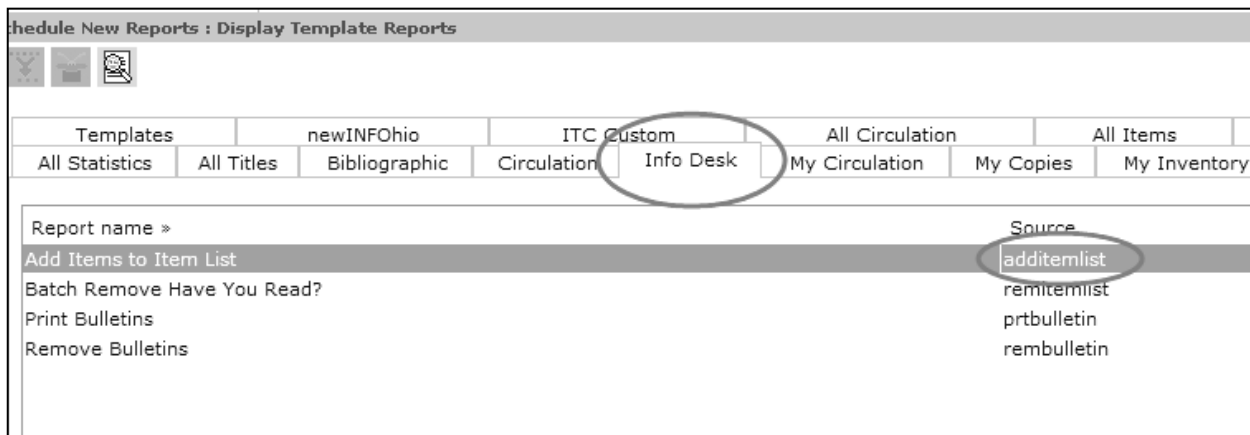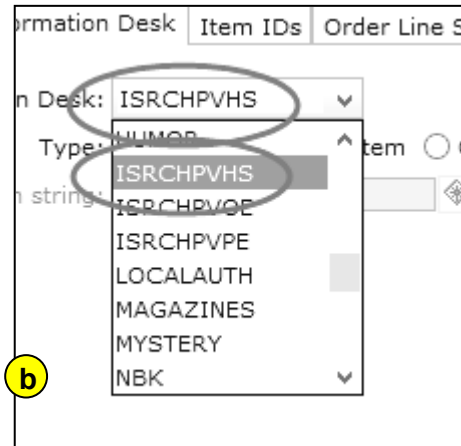
3. Selections for report:

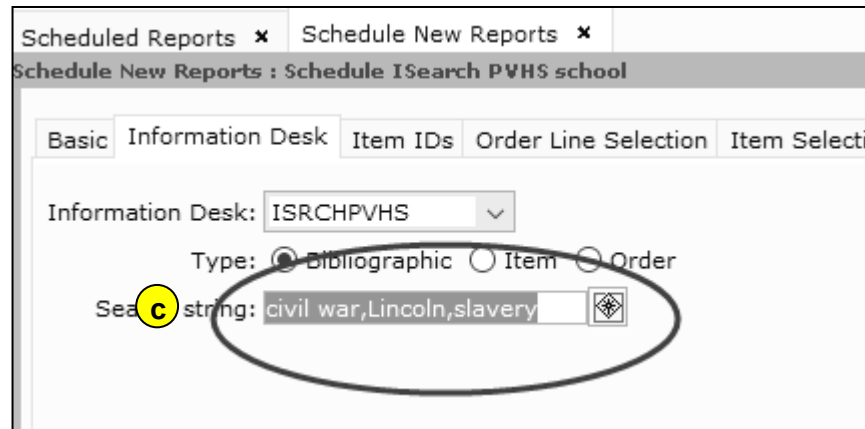   a. Basic tab - set name of the report to "**ISearch CIVIL WAR NONFICTION**" (using a term you will recognize).
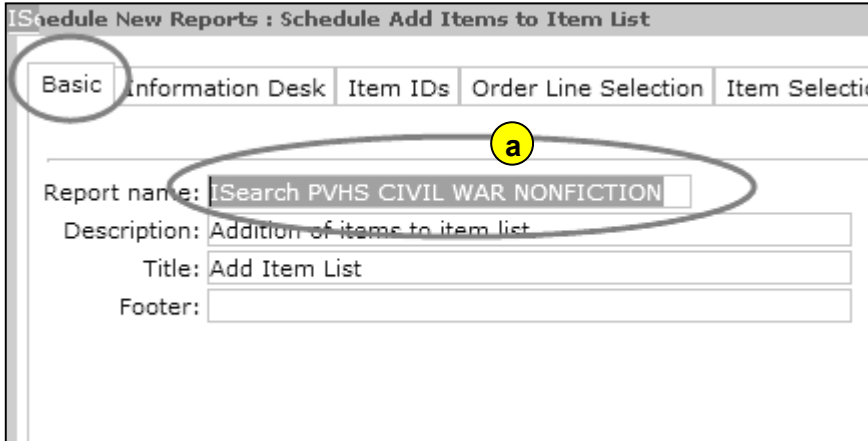
b. Information Desk tab:
Select YOUR library **ISRCH** code from the drop-down menu.

c. ***Select*** the "Bibliographic" radio button; enter the "***Search string***" (*enter as many **subjects** as you are searching for*).

d. **Item Selection** tab

Enter your *Library.*

Enter *Item Group*
(if preferred):
Fiction /
Easy/Nonfiction
…etc.

e. *Save* report as a
template (*to be
generated each
time you need
this subject Book
River or copied
and tweaked for a
new subject Book
River.)*

NOTE: *Before you actually run the Add Items to Item List report, you may wish to run a CAT: Shelflist with the same selection criteria to verify that you will be making the changes that you expect*

e. *Run* the report. This will update the MARC records for the OPAC*. Older Book River titles (if they exist) will be removed and your new ones added.*

f. The updated book river will appear in your library's ISearch Book River the next day.

NOTE: *You will not be presented with a list of titles in your finished reports. This report only updates the ISearch Book River. (If you run the Shelflist report with the same criteria, you can get a title list.)*